



**Title:** Health, Safety and Environmental Advisor  
**Location:** Lansing, MI (Remote)  
**Function:** Health, Safety, Environment and Compliance  
**Details:** Full time, Permanent  
**Date posted:** 03/20/2023

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EDL owns and operates a global portfolio of power stations in Australia, North America and Europe. Our vision is to be the leading global producer of sustainable distributed energy. At EDL, we are playing a key role in the world's transition from traditional energy sources to decarbonised solutions.

The Health, Safety and Environmental (HSE) Advisor provides support and expertise to our North American (NA) workforce, including to staff, contractors, and other stakeholders to achieve our shared goal of a Zero Harm workplace. The HSE Advisor will work closely with relevant NA and global HSE stakeholders to ensure alignment of all business activity with the EDL values, company goals, objectives and HSE standards.

#### **Key Responsibilities**

- Provide HSE and training support services across multi-site operations.
- Support operations and other internal business teams, demonstrating visible leadership, specialist knowledge, and coaching and mentoring supervisors and managers to ensure appropriate HSE standards are met.
- Complete HSE inspections, audits, hazard hunts, safety observations and other HSE activities as required to provide assurance that HSE systems and related procedures are implemented across the organisation.
- Support implementation of company hazard identification and risk assessment processes (including facilitation). Driving a culture of risk-based HSE system assurance.
- Promote timely and accurate reporting of all HSE events (including incidents and hazards) in line with the EDL HSE event classification and reporting procedure. Assist in the identification, recording, tracking and implementation of remedial actions.
- Develop and maintain effective consultation arrangements with internal/external stakeholders (including Operators, Supervisors and Managers) to identify effective responses to assure the safe operation of the NA business.
- Regularly liaise with the EDL corporate HSE function to ensure NA HSE program alignment with the global HSE deliverables.
- Support NA implementation of corporate HSE programs, including use of Enablon, Blackline Lone Worker System, ChemAlert.
- Lead or participate in HSE Incident Investigations as appointed by the NA HSE Director and in line with company procedures.
- Develop and deliver HSE management system training and assessment materials to members of the NA business (site based and office personnel).
- Provide input into group HSE Team performance activities, including annual strategy and planning activities, metrics and KPI reviews.
- Facilitate/participate in HSE related meetings, operations meetings and (where relevant) monitor HSE action items to ensure they are formally tracked with appropriate closed out.
- Provide ongoing coaching and monitoring support to supervisors and managers with respect to corporate business unit HSE KPIs (i.e. related to Top 5 HSE KPIs and other HSE BU KPIs).

- Development and collation of leading and lagging HSE and training data for the compilation of monthly and other HSE related reports.
- Support the development of the company's Emergency Response (ER) capability through ER exercise support planning and reporting.
- Any other duties assigned by the NA HSE Director appropriate to the level and responsibility of the position.

### **Person Specification**

- Well-developed interpersonal skills, excellent communication skills both oral and written, with the ability to develop strong relationships with key stakeholders.
- Self-motivated and able to proactively undertake routine and non-routine tasks with professionalism and minimal supervision, demonstrating effective time management and organisational skills.
- Strong negotiation and influencing skills.
- Proven team player and the ability to respond to and deliver change and contribute to a continuous improvement culture in a complex multi-site organisation.
- Strong prioritisation skills, with an ability to identify and re-prioritise tasks to meet business needs.
- High level of accuracy, attention to detail and ability to write effective reports.
- The ability to collate and analysis HSE data and form opinions on suggested actions.
- The role is based in Lansing however, the incumbent will be required to undertake regular local and interstate travel as required.

### **Qualifications and Experience**

- Minimum of 3-5 years of experience working in a multi-site, national operation in a safety/HSE role (experience with high-risk activities in mining/resources or energy/utilities areas preferred).
- Minimum, Bachelor's Degree in Occupational Safety and Health (any Board of Certified Safety Professionals accreditation is preferred).
- Current First Aid Certification and CPR certification (example: American heart Association or Red Cross).
- Intermediate ability with MS Office – Word, Outlook, Excel and PowerPoint.
- Demonstrated experience in developing, implementing and delivering HSE training and assessment.
- Strong understanding of current OSHA legislation, standards, codes and industry practices.
- Experience leading incident investigations using ICAM or a similar investigation methodology.
- Demonstrated experience in HSE compliance management and monitoring and qualified as a lead Safety or HSE Auditor (preferred).
- Demonstrated understanding of HSE processes, including Permit to Work, Lock Out Tag Out, Incident Investigation, Contractor HSE Management, Emergency Response, Risk Management and Training and Competency.
- Current and clean Drivers Licence essential.
- Holds, or ability to obtain a Police Clearance.

EDL is committed to creating a diverse and inclusive environment and is proud to be an equal opportunity employer.

To apply, please send your current resume and cover letter to [employment@edlenergy.com](mailto:employment@edlenergy.com), referencing the title of this role.

**Applications open until position filled**