



**Title:** Warehouse Supply Chain Associate  
**Location:** Mason, Michigan  
**Function:** North American Supply and Procurement  
**Details:** Full Time, Hourly

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EDL owns and operates a global portfolio of power stations in Australia, North America and Europe. Our vision is to be the leading global producer of sustainable distributed energy. At EDL, we are playing a key role in the world's transition from traditional energy sources to decarbonised solutions.

Reporting to the EDL NA Supply Chain Manager the Warehouse Supply Chain Associate will be responsible for moving, stocking receiving and inventory for the Holt Rd Warehouse.

### **Key Responsibilities**

- Work with sites to schedule shipping/freight needs for remote locations
- Work with suppliers to facilitate repair/replacement of critical spares
- Work with suppliers to return cores in a timely manner
- Assist in maintaining inventory data in ERP system
- Assist in sourcing when needed
- Conduct routine inventory counts as determined by management
- Coordinate all outgoing shipments from Holt Rd. Warehouse
- Support NMF when no staff on site to load, unload and receive.
- Raise requisitions as required.
- Ship required inventory parts to site as determined by management
- Maintain a clean and organized warehouse

### **Qualifications and Experience**

#### *Required*

- Associate Degree in Business or 5 years of warehouse experience
- Ability to solve complex issues and problems
- Excellent verbal and written communication skills
- Ability to work independently
- Excellent organization skills
- Excellent interpersonal and phone skills
- Demonstrated understanding of the concept of customer service in a procurement environment particularly as it applies to EDL

#### *Desired*

- Experience with equipment used in gas fuelled Electrical Generation
- Experience in working as part of a global team
- Knowledge of PRONTO Xi

EDL is committed to creating a diverse and inclusive environment and is proud to be an equal opportunity employer.

To apply, please send your current resume and cover letter to [employment@edlenergy.com](mailto:employment@edlenergy.com), referencing the title of this role.

**Applications close 10 September 2021 or until filled**