



Title: Warehouse & Supply Chain Associate
Location: Greater Lansing, Michigan, United States
Function: North America Corporate Services
Details: Full-Time, Permanent

EDL owns and operates a global portfolio of power stations in Australia, North America and Europe. Our vision is to be the leading global producer of sustainable distributed energy. At EDL, we are playing a key role in the world's transition from traditional energy sources to decarbonised solutions.

Key Responsibilities

- Responsible for moving, stocking, receiving and inventory for Holt Rd. Warehouse
- Work with sites to schedule shipping/freight needs for remote locations
- Work with suppliers to facilitate repair/replacement of critical spares
- Work with suppliers to return cores in a timely manner
- Assist in maintaining inventory data in ERP system
- Assist in sourcing when needed
- Conduct routine inventory counts as determined by management
- Coordinate all outgoing shipments from Holt Rd. Warehouse
- Support NMF when no staff on site to load, unload and receive.
- Raise requisitions as required.
- Ship required inventory parts to site as determined by management
- Maintain a clean and organized warehouse

Qualifications and Experience

Required

- Associate Degree in Business or 5 years of warehouse experience
- Ability to solve complex issues and problems
- Excellent verbal and written communication skills
- Ability to work independently
- Excellent organization skills
- Excellent interpersonal and phone skills
- Demonstrated understanding of the concept of customer service in a procurement environment particularly as it applies to EDL

Desired

- Experience with equipment used in gas fuelled Electrical Generation
- Experience in working as part of a global team
- Knowledge of PRONTO Xi

EDL is committed to creating a diverse and inclusive environment and is proud to be an equal opportunity employer.

To apply, please send your current resume and cover letter to employment@edlenergy.com, referencing the title of this role.

Applications close Tuesday, 17 August 2021.

Applications will be reviewed as they come in and applications will remain open until the position has been filled.